

# Forward Plan

for the four-month period commencing on

**1st October 2020**

published on 2 September 2020



This Forward Plan gives details of decision items to be presented during the forthcoming four months.

Councillors are invited to review the items and to consider whether any of them should be referred for scrutiny or discussed with the appropriate Executive Member.

## **Executive Members (8)**

**Leader of the Council:** Local Enterprise Partnership and North Somerset Partnership; Joint Executive Committee (West of England Combined Authority and North Somerset Council); forward programme and strategic review; business management; human resources; external liaison; housing; strategic communications (with Deputy Leader); emergency management; public transport – Councillor Don Davies;

**Deputy Leader of the Council and Executive Member for Adult Social Care and Health:** adult social care; Health and Wellbeing Board; public health and regulatory services; NHS and health liaison - Councillor Mike Bell;

**Executive Member for Finance and Performance:** budgets; capital programme; performance monitoring; democratic services; transformation programme; income generation (with Executive Member for Business, Economy and Employment) – Councillor Ashley Cartman

**Executive Member for Planning and Transport:** planning; building control; highways; transport (excluding public transport) – Councillor James Tonkin

**Executive Member for Climate Emergency and Environment:** climate emergency; waste and recycling; environmental protection; marine environment – Councillor Bridget Petty

**Executive Member for Business, Economy and Employment:** economic development; parking strategy; asset management; Weston urban expansion and regeneration – Councillor Mark Canniford

**Executive Member for Leisure, Culture and Tourism:** community engagement and consultation; tourism services; leisure; libraries; arts strategy; parks and green spaces – Councillor Caritas Charles

**Executive Member for Children's Services and Lifelong Learning:** children and young people's services; education; further and higher education liaison – Councillor Catherine Gibbons

The items and the final decision taker are indicative. Decision making is subject to the Constitution.

Copies of documents listed can be obtained by contacting the officer named in the attached schedules. Other relevant documents may be submitted to the decision maker and can be requested from the named officer as they become available or may be available on the Council's website [www.n-somerset.gov.uk](http://www.n-somerset.gov.uk)

## October 2020

### 1. Council and Executive Items

(NB No Council meeting scheduled for October)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/ Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
21/10	2020/21 Month 5 Budget Monitor	Previous Budget Monitor reports to Executive	Executive	No	Awaiting information	Contact: Melanie Watts 01934 634618
21/10	Medium Term Financial Plan (MTFP) and Revenue Budget 2021/22	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Awaiting information	Contact: Richard Penska 01275 884256
21/10	M5 Junction 21 Northbound Merge Scheme; approval of S274 agreement to transfer funding to Highways England to allow the scheme to be implemented	Decision No. 19/20 DE325	Executive	No	SPEDR Panel members have been briefed by email	Contact: Paul Paton 01934 426809

<b>Meeting Date</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/ Part</b>	<b>Policy &amp; Scrutiny Panel Activity &amp; Engagement / Timeline</b>	<b>Contact Officer for Further Details</b>
21/10	Phase 1 Council's Land at Parklands Village: Contract Award for Developers	Commissioning Plan May 2019 <a href="http://apps.n-somerset.gov.uk/cairo/docs/doc29601.pdf">http://apps.n-somerset.gov.uk/cairo/docs/doc29601.pdf</a>	Executive	No	Informal SPEDR to be held after moderation of bidders	Contact: Jenny Ford 01934 426609
21/10	Pre-consultation sign-off of North Somerset Active Travel Strategy and proposals in preparation for consultation	Draft Active Travel Strategy and proposals.	Executive	No	Presentation slides on structure and key themes/content of Active Travel to be taken to informal SPEDR meeting on 22 August	Contact: Lindsay Margerison 07969138705
21/10	Update of Economic Recovery Workstream	Economic Plan Employment and Skills Strategy Visitor Economy Action Plan	Executive	No	Special SPEDR Panel workshop 1 July 2020 Additional SPEDR briefing on the Visitor Economy Action Plan 1 September 2020	Contact: Jane Harrison 07786855572

October 2020

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/10	Expansion of Special School places – approval to commence a statutory process to include, if applicable, the publication of a public notice (new entry)	Education Commissioning Strategy – 2018 – 2021 <a href="https://www.n-somerset.gov.uk/sites/default/files/2020-03/education%20provision%20in%20North%20Somerset%20-%20a%20commissioning%20strategy.pdf">https://www.n-somerset.gov.uk/sites/default/files/2020-03/education%20provision%20in%20North%20Somerset%20-%20a%20commissioning%20strategy.pdf</a>	Executive Member (Cllr Gibbons)	No	CYPS School Organisation Scrutiny Steering Group considered progress on the priorities for the Education Provision in North Somerset 2018 – 2021, including this project on 10/06/2020	Contact: Sally Varley 01275 884857
01/10	Approval of the Commissioning Plan for the Local Plan Transport Workstream (new entry)	<a href="https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-38-549">https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-38-549</a> <a href="https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-111-523">https://apps.n-somerset.gov.uk/Meetings/document/report/NSCPM-111-523</a>	Executive Member (Cllr Tonkin)	No	Informal consultation meeting with SPEDR is being arranged for early September	Contact: Paul Paton 01934 426809
01/10	Agreement to extend the Tamar Court Extra Care Housing contract for the Additional Term (new entry)	Council 19/07/16 Report 21 Executive Member Decision P&C39	Director (key decision)	No	Briefing with Cllr Crosby, Chair of ASH Panel 25/08/20	Contact: Gerald Hunt 01934 634803

## November 2020

### 1. Council and Executive Items

(NB No Executive meeting scheduled for November)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
10/11	Consideration of business case for potential development of NSC-owned land at Uplands, Nailsea	Acceptance of Local Authority Accelerated Construction Fund grant for Uplands, Nailsea: <a href="https://www.n-somerset.gov.uk/wp-content/uploads/2018/11/18-19-CSD-114-signed.pdf">https://www.n-somerset.gov.uk/wp-content/uploads/2018/11/18-19-CSD-114-signed.pdf</a> Executive report on council-owned sites available for development: <a href="http://apps.n-somerset.gov.uk/cairo/docs/doc27169.pdf">http://apps.n-somerset.gov.uk/cairo/docs/doc27169.pdf</a>	Council	Part	Council Decision	Contact: Jenny Ford 01934 426609
10/11	Parks and Street Scene Contract Extension	<a href="https://www.n-somerset.gov.uk/wp-content/uploads/2019/12/19-20-DE-264.pdf">https://www.n-somerset.gov.uk/wp-content/uploads/2019/12/19-20-DE-264.pdf</a>	Council	No	CCO Panel engagement planned for July 2020	Contact: Gemma Dando 01275 888248

<b>Meeting Date</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/ Part</b>	<b>Policy &amp; Scrutiny Panel Activity &amp; Engagement / Timeline</b>	<b>Contact Officer for Further Details</b>
10/11	MetroWest Phase 1 Update – Programme, Procurement & Finance (previously listed for September)	Report to Executive 29th April 2020	Council	No	Council Decision Written update report to SPEDR Panel - 22 July 2020	Contact: James Willcock 01934 426414

## November 2020

### 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/11	Housing Infrastructure Fund: Contract Award for Legal Services	<u>Commissioning Plan June 2019</u>	Director of Development and Environment (key decision)	No	Plans to report to Informal SPEDR early November	Contact: Alex Fear 01934 426458
01/11	Housing Infrastructure Fund: Contract Award for Land Agent Services	<u>Commissioning Plan June 2019</u>	Director of Development and Environment (key decision)	No	Plans to report to Informal SPEDR early November	Contact: Alex Fear 01934 426458
01/11	Housing Infrastructure Fund: Contract Award for Cost Consultant Services	<u>Commissioning Plan June 2019</u>	Director of Development and Environment (key decision)	No	Plans to report to Informal SPEDR early November	Contact: Alex Fear 01934 426458
01/11	Expansion of Baytree Special School – approval to publish a public notice	CYPS Policy & Scrutiny Committee - <a href="http://apps.n-somerset.gov.uk/cairo/docs/doc29644.pdf">http://apps.n-somerset.gov.uk/cairo/docs/doc29644.pdf</a> Executive Member for Children Services and Lifelong Learning Decision Sheet (PC 19) - <a href="https://www.n-somerset.gov.uk/wp-content/uploads/2019/07/19-20-PC-19-Signed.pdf">https://www.n-somerset.gov.uk/wp-content/uploads/2019/07/19-20-PC-19-Signed.pdf</a>	Executive Member (Cllr Gibbons)	No	CYPS School Organisation Scrutiny Steering Group considered progress on the priorities for the Education Provision in North Somerset 2018 – 2021, including this project - 10/06/2020	Contact: Sally Varley 01275 884857



<b>Decision not before</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/ Part</b>	<b>Policy &amp; Scrutiny Panel Activity &amp; Engagement / Timeline</b>	<b>Contact Officer for Further Details</b>
01/11	MetroWest Phase 1 – Compañía Logística de Hidrocarburos– agreement for building and working over and in proximity to oil pipelines (previously listed for September)	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Written update to be provided to the SPEDR Panel	Contact: Richard Matthews 01275 888937
01/11	MetroWest Phase 1 – Bristol Water - agreement for building and working over and in proximity to water pipelines (previously listed for September)	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Written update to be provided to the SPEDR Panel	Contact: Richard Matthews 01275 888937
01/11	MetroWest Phase 1 – Wessex Water agreement (previously listed for September)	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Written update to be provided to the SPEDR Panel	Contact: Richard Matthews 01275 888937
01/11	MetroWest Phase 1 – Wales and West Utilities agreement (previously listed for September)	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Written update to be provided to the SPEDR Panel	Contact: Richard Matthews 01275 888937

<b>Decision not before</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/Part</b>	<b>Policy &amp; Scrutiny Panel Activity &amp; Engagement / Timeline</b>	<b>Contact Officer for Further Details</b>
01/11	MetroWest Phase 1 – Western Power Distribution (new entry)	25th June 2019 report to Full Council	Director of Development and Environment (key decision)	No	Written update to be provided to the SPEDR Panel	Contact: Richard Matthews 01275 888937

## December 2020

### 1. Council and Executive Items

(NB No Council meeting scheduled for December)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
09/12	2020/21 Month 7 Budget Monitor (new entry)	Previous Budget Monitor reports to Executive	Executive	No	Awaiting information	Contact: Melanie Watts 01934 634618
09/12	Medium Term Financial Plan (MTFP) and Revenue Budget 2021/22 (new entry)	Previous Budget and Medium Term Financial Plan reports to Executive	Executive	No	Awaiting information	Contact: Richard Penska 01275 884256

**December 2020**

## **2. Executive Member Items and Director Key Decisions**

<b>Decision not before</b>	<b>Item/Issue requiring decision</b>	<b>Background Documents for Consideration</b>	<b>Decision Taker</b>	<b>Exempt Item? Yes/No/Part</b>	<b>Policy &amp; Scrutiny Panel Activity &amp; Engagement / Timeline</b>	<b>Contact Officer for Further Details</b>
01/12	Winterstoke Road Bridge Replacement: Contract Award for Cost Consultancy	<u>Commissioning Plan Nov 2019</u> <u>Procurement Plan Jan 2020</u>	Director of Development and Environment (key decision)	No	Briefing to informal SPEDR meeting in November.	Contact: Alex Fear 01934 426458

## January 2021

### 1. Council and Executive Items

(NB No Executive meeting scheduled for January)

Meeting Date	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
12/01	Medium Term Financial Plan (MTFP) and Revenue Budget 2021/22 (new entry)	Previous Budget and Medium Term Financial Plan reports to Executive	Council	No	Council Decision	Contact: Richard Penska 01275 884256

January 2021

## 2. Executive Member Items and Director Key Decisions

Decision not before	Item/Issue requiring decision	Background Documents for Consideration	Decision Taker	Exempt Item? Yes/No/Part	Policy & Scrutiny Panel Activity & Engagement / Timeline	Contact Officer for Further Details
01/01						